Per Capita

2017 KNIGHTS OF COLUMBUS LEADERSHIP SEMINAR (KCLS)

FAITH IN ACTION
Per Capita – Supreme

- **Council Billed on January 1 and July 1 (members on record)**
  - **Per Capita Tax [PCT]** -- $1.75 per member
  - **Catholic Advertising Fund [CAF]** -- $0.50 per member
  - **Culture of Life [COL]** -- $1.00 per member (not included Honorary Life, Inactive, or Disabled)

- **Council Supply Charges**
  - Billed for Supply items that Councils order as well as any shipping and handling fees
Per Capita – State

- **State Per Capita Tax**
  - Billed on January 1 and July 1 (Delinquent on April 1 and October 1)
  - $4.25 per regular member
  - $2.50 for Inactive and Honorary Members
  - No charge for Honorary Life exempt or Disabled Members

- **KCLS and Grand Knights Day**
  - $15 for KCLS and $15 for Grand Knights Day
  - Billed only in July
  - Payment is required regardless of attendance

- **Exemplification Fund**
  - $15 per new member
State Per Capita (Member Assessments)

- State Per Capita is a majority of the General Fund Income
  - ($210.0k of $308.1k in this year's budget)
- The General Fund facilitates the operations of the State Council
  - Largest items funded include the following
    - State Office Operating Expenses (Payroll, Benefits, Rent, Insurance, etc.)
    - State Family Meetings
    - State Convention Delegate's Registration
    - State Family Expenses
    - Supreme Convention Expenses
- Events such as the Softball Tournament, Horseshoe Tournament, Bowling Tournament, Billiards, Retreat, etc. are predominately funded through event fees, but supplemented from State General Fund if necessary
- Youth Programs (YEP), Seminary Mission Fund, and MDF are budgeted as self-funded
KCLS and Grand Knights Day Assessments

- **Used to pay for these event costs**
  - Knights of Columbus Leadership Seminar (KCLS)
  - Grand Knights Day

- **Expenses include**
  - Costs associated with the use of the facilities
  - Materials provided to the Councils (Event packets, CD ROM, etc.)
  - Meals for Members and Guests
  - Miscellaneous supplies
Exemplification Fund

- This fee is charged to fund Expenses for Major Degrees
- Costs funded by this and incurred by holding Major Degrees includes the following:
  - Candidate’s Meal ($5 per attendee)
  - Candidate’s Medallion ($5 per attendee)
  - Team Expenses
  - Team Maintenance (equipment required for degree)
The purpose of the General Fund is outlined in the State Council by-laws.

The by-laws also contain other information regarding funds and funding.

The current amounts billed (per member) by the State Council were approved by the State Council at the State Convention in 1995.

KCLS/Grand Knights Day and Exemplification fund billing are in the by-laws via resolutions passed by the State Council at State Conventions.
Inactive Members

- Supreme bills Inactive members just as they do regular members with the exception of the Culture of Life.
- Total billed per year for an Inactive member is $9.50 ($4.50 from Supreme and $5.00 from State).
- Supreme gives a Council a $9.00 credit for Inactive members during the month of the anniversary of the member’s insurance.
Payment of Supreme and State Obligations

- A Supreme or State Council obligation does not require council approval,
  - Outlined in Section 140.4
- Receipt of the monthly Council Statement from Supreme
  - Official notice that the amount owed is due and payable
- The same is true of a billing from the state council
  - Semi-Annual Per Capita Billings
Failure to Pay State Obligations

Failure to pay all or part of the Council’s Obligation to the State Council will result in the following:

- Council will not be able to attend
  - KCLS
  - Grand Knights Day
  - Any state events
  - Host a Major Degree
- Council will not be seated at the State Convention
- Council may be suspended by the State Deputy
Access to Per Capita Presentation

To access forms from the Supreme Council, go to [http://www.kofc.org/forms](http://www.kofc.org/forms).

**Forms**

- Athletics & Cook-off
- Catholic Youth Leadership Award
- Mentally Disabled Fund
- Retreat
- State Program Criteria Forms - Due Apr. 5
- Legal, Tax, and Home Corporation
- Perpetual Award for Sustaining
- Past State Deputies’ Award - Due Feb. 28
- Membership Conservation Form PDF/Excel
- New Programs Feedback Form

**Documents, Manuals, & Presentations**

- State Directory
- Retiree Handbook
- Per Capita (PDF/8 MB)
- State Council (PPTX/13 MB)
- Budget (PPTX/6 MB)
- Fraternal Leader Success Planner
2017 Grand Knights Day

Questions
2017 Grand Knights Day

Vivat Jesus

Faith In Action